***Townley School and Nursery Policies Rolling Programme***

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| **Our ref.** | | **Title** | **Reviewed by** | **Review cycle** | **Date of last review** | **Date of next review** | **Website** | |
|  | | Acceptable use of IT | GB | 1 | 3/4/2025 | April 26 |  | |
|  | | Accessibility Plan | GB | 3 | 06/10/2022 | Sept 25 |  | |
|  | | Admissions arrangements including Nursery | GB | 1 | 12/12/2024 | Dec 25 |  | |
|  | | Appraising Performance and dealing with capabilities including teachers | GB | 1 | 11/07/2024 | July 25 |  | |
|  | | Attendance | Attendance Gov + HT | 1 | 3/4/2025 | April 26 |  | |
|  | | Central record of recruitment and vetting checks, | Safeguarding Gov + HT | Live | | | | |
|  | | Charging and remissions | GB | 1 | 11/07/2024 | July 25 |  | |
|  | | Child protection policy and procedures (safeguarding and CP policy) | GB | 1 | 04/10/2024 | Oct 25 |  | |
|  | | Code of conduct for staff, governors and volunteers | GB | 1 | 04/10/2024 | Oct 25 |  | |
|  | | Complaints | GB | 1 | 12/12/2024 | Dec 25 |  | |
|  | | Critical Incidents Plan | GB | 1 | 13/02/25 | Feb 26 |  | |
|  | | Data protection | GB | 1 | 13/02/25 | Feb 26 |  | |
|  | | Drugs Education (substance use and misuse) | H&S Gov + HT | 3 | 02/02/23 | Feb 26 |  | |
|  | | Early Years Foundation Stage (EYFS) | GB | 1 | 11/07/2024 | July 25 |  | |
|  | | Equality information and objectives (public sector equality duty) statement for publication | GB | 4 | 14/12/23 | Dec 27 |  | |
|  | | First Aid | GB | 1 | 04/10/2024 | Oct 25 |  | |
|  | | Freedom of information | Safeguarding Gov + HT | 3 | 19.5.22 | March 25 |  | |
|  | | Effective Feedback & Marking | GB | 3 | 19.5.22 | May 25 |  | |
|  | | Governors allowances | GB | 1 | 12/12/2024 | Dec 25 |  | |
|  | | Health and safety | H&S Gov + HT | 1 | 12/12/2024 | Dec 25 |  | |
|  | | Home-school agreement document | GB | 1 | 22/05/2025 | May 26 |  | |
|  | | Instrument of Governance | GB | 1 | 04/10/2024 | Oct 25 |  | |
|  | | Intimate Care | GB | 1 | 04/10/2024 | Oct 25 |  | |
|  | | Discretionary Leave of Absence | GB | 3 | 02/02/23 | Feb 26 |  | |
|  | | Letting policy | H&S Gov /HT | 3 | 02/02/23 | Feb 26 |  | |
|  | | Lone Working Procedures | H&S Gov + HT | 3 | 22/05/2025 | May 28 |  | |
|  | | Minutes of and papers considered at, meetings of the governing body and its committees |  | Live – ratified at each meeting by GB | | |  | |
|  | | Missing children | GB | 3 | 3/4/2025 | April 28 |  | |
|  | | Non-collection of children Procedures | GB | 3 | 3/4/2025 | April 28 |  | |
|  | | Physical Intervention including touch | GB | 1 | 04/10/2024 | Oct 25 |  | |
|  | | Premises management documents | H&S Gov /HT | Live – reported to GB annually (Spring) | | |  | |
|  | | Register of business interests of headteachers and governors | Safeguarding Gov + HT | Live – renewed annually by Governors (Autumn) | | |  | |
|  | | Register of pupils’ admission to school |  | Live | | |  | |
|  | | Register of pupils ’attendance |  | Live | | |  | |
|  | | Pay | GB | 1 | 11/07/2024 | July 25 |  | |
|  | | Probation Procedures for support staff | GB | 3 | 22/05/2025 | May 28 |  | |
|  | | Positive behaviour & anti-bullying incorporating Statement of Behaviour Principles | GB | 1 | 04/10/2024 | Oct 25 |  | |
|  | | Safer Employment Policy | GB | 1 | 3/4/2025 | April 26 |  | |
|  | | School information on website | CoG + HT | Live | | | | |
|  | | SEND | GB | 1 | 13/02/25 | Feb 26 |  | |
|  | | Sex Relationship Education | GB | 1 | 12/12/2024 | Dec 25 |  | |
|  | | Staff induction | C of G + HT | 1 | 3/4/2025 | April 26 |  | |
|  | | Statement of procedures for dealing with allegations of abuse against staff | GB | 1 | 22/05/2025 | May 26 |  | |
|  | | Supporting pupils with medical conditions, including those children who cannot attend due to these conditions | GB | 1 | 04/10/2024 | Oct 25 |  | |
|  | | Use of mobile phones and cameras | GB | 1 | 12/12/2024 | Dec 25 |  | |
|  | | Whistleblowing | GB | 1 | 04/10/2024 | Oct 25 |  | |
|  | | Teaching and Learning Policy | GB | 3 | 19.5.22 | May 25 |  | |
|  | | British Values Statement | Curriculum Gov + HT | 3 | 3/4/2025 | April 28 |  | |
|  | | Staff Grievance Procedures | GB | 1 | 3/4/2025 | April 26 |  | |
|  | | Staff Discipline | GB | 1 | 11/07/2024 | July 25 |  | |
|  | | Staff Sickness | GB | 1 | 13/02/25 | Feb 26 |  | |
|  | | Manual Handling Policy and Procedure | GB | 3 | 06/10/2022 | Sept 25 |  | |
|  | | School Trips and Visits | GB | 3 | 12/07/2022 | July 25 |  | |
|  | | Governor Visits Protocol | GB | 3 | 12/12/2024 | Dec 25 |  | |
|  | | Site Security | H&S Gov + HT | 3 | 22/05/2025 | May 28 |  | |
|  | | PE | Curriculum Gov + HT | 3 | 12/07/2022 | July 25 |  | |
|  | | ECT | GB | 1 | 12/12/2024 | Dec 25 |  | |
|  | | Looked after Children | GB | 1 | 12/12/2024 | Dec 25 |  | |
| 1. E | | Exclusions | GB | 1 | 12/12/2024 | Dec 25 |  | |
|  | | CCTV | H&S Gov + HT | 3 | 13/07/2023 | May 26 |  | |
|  | | Support and Supervision (for DSLs) | GB | 1 | 13/02/25 | Feb 26 |  | |
|  | | Prejudice Related Incidents | GB | 3 | 06/10/2022 | Sept 25 |  | |
|  | | Asthma | GB | 1 | 11/07/2024 | July 25 |  | |
|  | | Celebration Guidance | HT | 1 | 12/12/2024 | Dec 25 |  | |
|  | | Manual of Internal Financial Procedures | HT | 1 | 22/05/2025 | May 26 |  | |
|  | | Uniform | GB | 3 | 13/02/25 | Feb 28 |  | |
| **Yellow fill are Statutory policies** | | | | | | |